

Guru Nanak Dev University, Amritsar
Superintendent's File
(General)

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Registrar
Guru Nanak Dev University
Amritsar

Guru Nanak Dev University, Amritsar

Parcel Opening Certificate

Note : To be sent to the Deputy Registrar (Conduct) immediately on opening the parcel(s) of Question Papers.

Name of Examination _____ Month _____ Year _____

Name of Centre _____

The parcel(s) containing _____ envelopes of question-papers was/were opened in the presence of the undersigned today. The contents and seals were checked according to the date-sheet and the centre statement.

*(a) The envelopes noted below appear to have been damaged in transit and have been enclosed immediately in another cover, which has been sealed with a seal in the possession of the Deputy Superintendent :

| | |
|---------|-------|
| Subject | Paper |
| | |

(b) The following question papers appear to have been tampered with. Their contents have also been dealt with as in (a) above :

| | |
|---------|-------|
| Subject | Paper |
| | |

(c) The following question-papers have neither been received nor any intimation received about their being despatched later :

| | |
|---------|-------|
| Subject | Paper |
| | |

(d) The following question-papers have not been received in sufficient number :

| | |
|---------|-------|
| Subject | Paper |
| | |

Date _____

Signed. _____

Supdt.

Time _____

Signed. _____

Dy. Supdt.

Signed. _____

Additional witness

* Please write *NIL* in the blank spaces if there is no such discrepancy.

Note : Mere signing and forwarding this certificate is not enough. If there are discrepancies in terms (b), (c) and (d), action suggested in the Book of Instructions must also be taken.

Guru Nanak Dev University, Amritsar

Late Arrivals

(To be sent to the Asstt./Deputy Registrar (Exams.) concerned on the same day)

Subject _____ Paper _____ Examination _____

Roll No. _____ arrived _____ minutes late and was allowed to take his/her examination provisionally. I certify that between the time of the distribution of the question paper and the arrival of the above candidate no person *whosoever* (including supervisors, clerks, servants, etc.) was allowed to leave the Examination Hall.

A written statement from the candidate giving reason for the late arrival is given below :

Superintendent

Date _____ 200__ _____ Examination _____ Centre _____

Explanation of the candidate in his/her own hand-writing for late arrival :

I beg to submit that I arrived in the Examination Hall late by _____ minutes on account of _____

I earnestly request that I may be admitted to the Examination Hall provisionally on a clear understanding that my scripts in this particular paper shall not be evaluated in case the Vice-Chancellor does not approve of my admission to the Examination Hall.

Signature of the candidate

Remarks by the Superintendent :

I certify that to the best of my knowledge and satisfaction, the statement made by the candidate is correct. I recommend his/her case for favourable consideration.

Dated _____

Signature of the Superintendent

**STATEMENT SHOWING DETAIL OF SUBJECTS IN
WHICH NO CANDIDATE APPEARED AT THE CENTRE**

This form should be sent direct to **Deputy Registrar (Secrecy)** immediately after termination of the examinations.

I hereby certify that no candidate appeared at this centre in the subjects and papers noted below. Necessary intimation to this effect was sent to the University office on the dates mentioned against each :

Exam _____ Centre _____

| S.No. | Subject and Paper | Date of examination |
|-------|-------------------|---------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |

Signature of Superintendent of examination Centre _____

The balance shown on the obverse has been returned to the Principal of the _____ College _____

Certified that the opening balance and subsequent supply shown on the obverse are correct and that the charge of the said balance has been received by me after counting the same.

Exam _____ Centre No. _____
(_____) (College)

Principal _____ College _____
Seal of the College

Important : The Superintendent is required to make entries of total consumption in the Account Register of Blank Answer-Books maintained at the institution, strike out the balance in that register and indicate in the statement given below, the total stock lying at the institution according to the entries made in the Register. Where there is more than one centre in the same building, the statement noted below should be left blank. This does not, however, absolve the Centre Superintendent of the responsibility in making individual entries in the Accounts Register and sending the consumption report in each case, as required under the rules.

| | Secrecy Answer Books 32 Pages | Remarks |
|---|----------------------------------|---------|
| 1. Total stock lying at the institution before the commencement of Examination | | |
| 2. Stock received from the University at the beginning of, or during, the Examination (mention dates of receipts) | | |
| *3. Stock received, if any, during the course of Examination by transfer from _____ College _____ on _____ | | |
| 4. Total (Cols 1+2+3) | | |
| 5. Consumed at the above Examination | | |
| *6. Transferred during the course of Examination to _____ College _____ on _____ | | |
| 7. Damaged and spoiled stock sent to the University Office | | |
| **8. Balance (Cols 4-5-6-7) | | |

Principal _____
_____ College

* These entries should also be made correspondingly in the Account Register maintained in the institution _____ Asstt. Supdt. (Clerk) _____ Superintendent

** These figures should tally with the entry of balance struck out in the Register maintained at the institution. _____ Exam. Centre _____ Exam. Centre

Special Instructions to the Superintendents

- Blank answer-books are meant for use by the examinees and not for any other purpose.
- The stock taken from the institution must be considered as part of opening balance and entered, after actual counting, in the "balance" column provided in the statement.
- The damaged and spoiled stock should be sent to this office in the last Superintendent's packet under all circumstances. The details of such answer-books should be shown separately. Such stock should not be included in the consumption.
- Answer-books for practical examination should in no case be issued by the Superintendent. The practical examiner will get his/her requirements direct from the Head of the Institution concerned.

Statement showing the names of the perishable and imperishable articles of stationery that have been deposited in the

Stationery Box lying at _____ College _____

Note : (One Copy of this proforma duly filled in should be sent to the Deputy Registrar (Conduct) after the termination of the examination. Another copy should be sent to the Asstt. Registrar Accounts alongwith the bill. The third copy should be retained by the Superintendent, Fourth copy with college for record.)

I certify that the following perishable and imperishable articles of stationery have been consumed and balances deposited in the Stationery Box G.N.D.U. No. _____ kept at _____ or with the Principal _____ College _____ Date of commencement of examination _____

Superintendent

Name of Examination _____ Name of the centre/building _____

Centre No. _____ Station _____

| S.No. | Name of article | Received from the | | Received by the Supdt. from the University or received from another centre | Local Purchase if any | Total | Consumption in the written examination | Consumption in the practical Examination | Balance deposited in the Stationery Box | Remarks | |
|-------|-------------------------------|-------------------------|--------------------------------|--|-----------------------|-------|--|--|---|---------|--|
| | | Head of the institution | Fresh Supply by the University | | | | | | | | |
| | | previous Balance | | | | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| 1. | University Stationery Box No. | | | | | | | | | | |
| 2. | Desk Knife | | | | | | | | | | |
| 3. | Scissors | | | | | | | | | | |
| 4. | Stamp Pad | | | | | | | | | | |
| 5. | Locks | | | | | | | | | | |
| 6. | Log Tables | | | | | | | | | | |
| 7. | Packing Cloth | | | | | | | | | | |
| 8. | Graph Paper | | | | | | | | | | |
| 9. | Envelopes Ec-40 | | | | | | | | | | |
| 10. | Steel Trunk/Box | | | | | | | | | | |
| 11. | Craft Paper (Packing Paper) | | | | | | | | | | |
| 12. | Envelopes Ec-40 | | | | | | | | | | |
| 13. | Date Stamp | | | | | | | | | | |
| 14. | Envelopes Ec-39 | | | | | | | | | | |
| 15. | Sua (Poker) | | | | | | | | | | |
| 16. | Blank U.M.C. Forms | | | | | | | | | | |
| 17. | Statistical Table | | | | | | | | | | |
| 18. | Packing Paper | | | | | | | | | | |
| 19. | Packing Cloth | | | | | | | | | | |
| 20. | | | | | | | | | | | |
| 21. | | | | | | | | | | | |
| 22. | | | | | | | | | | | |
| 23. | | | | | | | | | | | |
| 24. | | | | | | | | | | | |

Certified that the entries shown in column Nos. 1 & 2 above are correct and the balance shown in column No. 8 have been received for re-deposit.

Principal,

College,

Superintendent

Permanent address _____

- Notes : (1) The number of the box must be given. If it does not bear any number, please say so.
 (2) The stationery articles must be deposited with the College from which it was obtained.
 (3) The payment of the bill of the superintendent who fails to return the form duly completed shall remain with-held till the needful is done.
 (4) Stationery articles received or given to the other centre, the name of the centre must be shown to avoid unnecessary correspondence and delay in payment of contingent bill.
 (5) The number of packets prepared and answer-books contained in each may be mentioned on the back of this form in order to check the consumption of packing cloth and packing paper.

Guru Nanak Dev University

Sanction Form for Casual/Substitute Supervisors

The strength of the supervisory staff in a Centre shall be determined in accordance with Rule 52 of the Book of Instructions to the Superintendents. For appointment of Casual Substitute Supervisors, please consult the Controller of exams, centre(s) of the College. This form duly filled in, in triplicate, should be sent to the Deputy Registrar (Conduct), Guru Nanak Dev University, Amritsar.

| | | |
|--------------------------|--|--------------------------------|
| Superintendent | Permanent address of the Superintendent* | To |
| Examination | | The Controller of Examinations |
| Centre _____ Place _____ | | Guru Nanak Dev University |
| | | Amritsar. |

Dear Sir,
I request for the approval of the appointments of Casual/Substitute Supervisor(s) mentioned below/overleaf for the reasons given in the relevant column. Accommodation available at the Centre is indicated below.

| Particulars of accommodation | Hall or Room 1 | Room 2 | Room 3 | Room 4 | Room 5 | Room 6 | Room 7 | Room 8 |
|---|----------------|--------|--------|--------|--------|--------|--------|--------|
| Dimensions | | | | | | | | |
| No. of candidates seated (@) 14 Sq. feet per candidate | | | | | | | | |

(A) Casual Supervisors

| Sl. No. and Session (M.&.) | Total No. of candidates to be seated | No. of candidates of be seated in Hall and each room | Number of rooms to be used including the Hall | No. reqd. including Clerk | No. in the Supervisory Roll Clerk | Difference of Columns 5 and 6 | Name and full official address of the Casual Supervisors and his/her designation | Qualification | Age | Order from the University Office |
|----------------------------|--------------------------------------|--|---|---------------------------|-----------------------------------|-------------------------------|--|---------------|-----|----------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | | 8 | 9 | 10 | 11 |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

(B) Substitute Supervisor

| Date and Session (M & E) | Name of the Original Supervisor | Reason for change | Name and Full official address of the Substitute and his/her designation | Qualification | Age | Recommended by | Orders from the University office |
|--------------------------|---------------------------------|-------------------|--|---------------|-----|----------------|-----------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

(For use by University Office)

Returned with orders as in column No. 11 of (A) and No. 8 of (B)

Countersigned

Yours faithfully,

O.S.C./Assistant Registrar (Conduct)

Controller of Exams. GNDU.

Controller of Exam, Centre

Superintendent of Centre

Guru Nanak Dev University, Amritsar

For for Superintendent's Report Regarding Conduct of Examination

Note : This form is being supplied in duplicate. One copy duly filled in should be sent to the Deputy Registrar (Conduct) immediately after termination of the examination and the second copy may be retained by the Superintendent for record.

Examination _____

Date of commencement of examination _____

Station _____

Date of termination of written examination _____

Centre _____

Date of submission of report _____

Building _____

1. When did you reach the station of your duty?

1. _____

2. What arrangements did you make for your stay?

2. _____

3. Did you satisfy yourself after carefully examining the seals of the insured parcel/ parcels that these were not tampered with?

3. _____

4. Did you verify the subjects with Date-sheets and Centre Statements and satisfy yourself that sufficient number of copoies of question-paper had been supplied?

4. _____

5. Did you take the certificate of opening of sealed envelopes containing question papers from the Deputy Superintendent or the Supervisors before opening the envelopes for each day?

5. _____

6. Did you obtain a certificate from the supervisory staff that none of them was related to any candidate or no candidate was privately coached by any of the staff individually or in an unrecognised institution?

6. _____

7. Did the supervisory staff report in the examination hall each day at least half an hour before the commencement of the examination? If not, list of such Supervisors or Deputy Superintendent coming late should be forwarded to the Controller of Exams. after termination of the examination. 7. _____

8. Did you leave the centre during examination days without the previous permission of the Controller of Examination? 8. _____

9. Had you to act contrary to the rules on your own discretion without obtaining a previous permission from the Controller of Exams. If so, where? 9. _____

10. Names of institutions with No. of candidates seated at the centre. 10. _____

11.(a) Was the examination conducted smoothly at your centre? Point out infringement of rules, if any, either by yourself or by any of the Supervisors or by the candidates.

(b) Did you conduct the examination strictly according to the date and time specified in the Date-sheet? If so, please fill in the enclosed certificate for record.

Certified that the _____ examination in each paper at my centre were opened on the date and at the time fixed for the commencement of the examination in the relevent papers.

Asstt. Superintendent
(Witness)

Superintendent
Centre

12. Was this centre an ideal centre or had it some defects? In the later case please point out the defects and suggest improvements.

13. Was the number of candidate/seated at this centre within its capacity (a) 14 sq. ft. per candidate or was it over/under its capacity? In the latter case what was the maximum capacity of this centre?

14.(a) Did you get adequate furniture for efficient conduct of the examination, or you had the hire some? Please name the institution which co-operated in lending the use of the school/college furniture.

(b) Also mention below if any institution declined to lend furniture for the purpose.

15. Give below a rough sketch of the Hall and the side rooms used as an examination centre, indicating the dimension of each. All the doors should also be shown in this sketch to see whether the rooms were interconnected or not, etc.

16. State below the discrepancies in the question papers, if any :

17. Give below a list of unopened question paper envelopes sent in the packet of Asistant Registrar (Conduct) on the termination of the examination.

18. Give below a complete list of the Supervisory Staff actually employed with special reference to replacements, if any.

Name and Address

Remarks

19. Indicate the number of unfair means cases detected at your centre. Name of the examination and Roll Nos. of the candidates involved should be given.

20. General remarks, if any :

Dated _____

Superintendent
Examination, 200__

Guru Nanak Dev University, Amritsar

The following certificate duly filled in should be sent to the Deputy Registrar (Conduct) :

Certificate of Furniture

Certified that the furniture and other articles borrowed by me have been returned to the institution concerned in good condition and that I have obtained a proper receipt therefor.

| | Tables | Chairs | Table tops | Table lags | Stools | Misceliâneous |
|-----------------|--------|--------|------------|------------|--------|---------------|
| Number received | | | | | | |
| Number returned | | | | | | |
| Number damaged | | | | | | |

Singature of the Principal

Superintendent

_____ College,

_____ Examination Centre _____

Permanent address

Certified also that I have despatched to-day the documents mentioned in Appendix-II of the Hand Book of Instruction of Superintendents by *Rail or Registered Post vide R.R./ Regd. Post No* _____ *date* _____ *200*____ *I have noted that an automatic deduction of Re 1/- per day of delay per document will be made from my honorarium and contingent bill if any, if the documents is not submitted within the prescribed date.*

Signature of the Superintendent

Ec-23 (ix)

S.F. 10

To

The Superintendent (Conduct),
Guru Nanak Dev University,
Amritsar.

Table for packing the following documents :

- (1) Confidential list of candidates.
- (2) Memo Book for the Controller/Attendant. Chart alongwith a certificate of reading out directions to the candidates.
- (3) Photographs of all candidates.
- (4) Empty envelopes from which the question papers have been removed.
- (5) Roll number slips/cards collected from the candidates.
- (6) Seating plans of the examination centre.
- (7) Identification Sheet. (Rule No. 19).
- (8) Report about blank answer-books received, utilised and returned. (Rule Nos. 30 & 31) (Report S.F. 4 & Ec-34).
- (9) Report regarding deposit of stationery in the stationery box with Head of the institution containing perishable and imperishable articles on S.F. 5.
- (10) General Report regarding conduct of examination. (Rule No. 48).
- (11) Book of Instructions for Superintendent.
- (12) Spoiled blank answer-books and continuation sheets, if any.
- (13) Scroll of Supervisory staff who actually acted at the centre.
- (14) Un-opened question paper envelopes.
- (15) Lock, if purchased.

Ex-23 (x)

S.F. 11

(Superintendent Accounts)

Table for packing the following documents :

- (1) Supervisor's Bill.
- (2) Contingent Bill with relevant vouchers and sanctions etc. and a copy of report about the number of candidates appeared, Consumption of answer-books received. (S.F. 4 proforma).

Ec-23(i)

S.F. No. 12

In case of answer-books to be sent to this office as stray answer-books, these labels should invariably be used on each Packet. The packet should be sent to the Deputy Registrar (Secrecy) under a separate Registered cover :

Stray Answer-books

Stray Answer-books

Examination/session/year _____
Roll No./s _____
Subject _____ Paper _____
Reason in brief _____
Memo for such answer-books be placed inside the packet.

(Forwarding letter should be placed inside the cloth cover along with other memos of answer-books).

Signature of Supdt.

Centre _____
Date _____

Stray Answer-books

Examination/session/year _____
Roll No./s _____
Subject _____ Paper _____
Reason in brief _____
Memo for such answer-books be placed inside the packet.

(Forwarding letter should be placed inside the cloth cover along with other memos of answer-books).

Signature of Supdt

Centre _____
Date _____

Stray Answer-books

Examination/session/year _____
Roll No./s _____
Subject _____ Paper _____
Reason in brief _____
Memo for such answer-books be placed inside the packet.

(Forwarding letter should be placed inside the cloth cover along with other memos of answer-books).

Signature of Supdt.

Centre _____
Date _____

Stray Answer-books

Examination/session/year _____
Roll No./s _____
Subject _____ Paper _____
Reason in brief _____
Memo for such answer-books be placed inside the packet.

(Forwarding letter should be placed inside the cloth cover along with other memos of answer-books).

Signature of Supdt.

Centre _____
Date _____

Stray Answer-books

Examination/session/year _____
Roll No./s _____
Subject _____ Paper _____
Reason in brief _____
Memo for such answer-books be placed inside the packet.

(Forwarding letter should be placed inside the cloth cover along with other memos of answer-books).

Signature of Supdt.

Centre _____
Date _____

Stray Answer-books

Examination/session/year _____
Roll No./s _____
Subject _____ Paper _____
Reason in brief _____
Memo for such answer-books be placed inside the packet.

(Forwarding letter should be placed inside the cloth cover along with other memos of answer-books).

Signature of Supdt.

Centre _____
Date _____

Guru Nanak Dev University, Amritsar

Form of Sanctions for Purchase/Hire of Articles, Conveyance Charges or to employ extra Menial Staff at the Examination Centre.

- Note:
1. This form, in duplicate, should be filled in legibly by the Superintendent and submitted to the Deputy Registrar (Conduct) Guru Nanak Dev University Amritsar, just before the examination to enable this office to return one copy to the Superintendent at his centre address with final orders. With regard to sanction for conveyance charges, Superintendent should state (1) the distance between the residence and the centre and (2) between the centre and the Railway Station/Post Office. Request for sanction for hiring of furniture and Kanats etc. should be made separately on an ordinary paper.
 2. Separate forms for sanction of extra/substitute supervisors have been prescribed and, therefore, requirement on this account not be included in this form.
 3. No form or claim etc. will be entertained after two months from the date of expiry of examination.

No. _____ Date _____
 Distance from the residence to the Centre _____

From _____
 Distance from the residence to the P.O. _____

Distance from the Centre of the Railway Station _____

Superintendent _____ Examination Centre No. _____
 Distance from the Centre to the P.O. _____

College _____
 Total number of candidates Boys _____ Girls _____

Sir,
 I have the honour to request you to accord/sanction/approval for purchase, hire, etc. or employment of the extra supporting staff required in connection with the examination to be conducted by me. The local rates of the relevant items are quoted against each. In case of conveyance of rickshaw/ tonga hire per hour according to municipal rates (Notification enclosed) has been quoted. I certify that the articles asked for are of extreme necessity for holding the examination and cannot be avoided. The imperishable articles will be deposited with the Head of the Institution from whom I will receive stationery box and due intimation will be sent to you.
 I have studied the special instructions in this connection minutely before asking for sanction.

| Serial No. | Nature of requirement Do not mention more than one article against one serial No. | Quantity | Rate | Total amount involved | Reason in brief (Attach a supplementary pages, if necessary) | Final orders of the Controller of Exams., with remarks, if any |
|------------|--|----------|------|--------------------------|--|--|
| 1 | 2 | 3 | 4. | 5 | 6 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
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Guru Nanak Dev University, Amritsar

Application for permission to leave the Examination Centre

To be submitted under Registered Cover to
The Deputy Registrar (Conduct)
Guru Nanak Dev University
Amritsar

No _____
Date _____

Through

The Principal,
_____ College

1. Name of the Superintendent _____
2. Name of the examination _____
3. Name of the centre (mention station and centre No.) _____
4. Days/Date on which leave is required _____
5. Reason for leave _____

6. Person recommended to act Superintendent, (Name _____
(He/She should not be less than 28 years of age) (Designation _____
(Age _____
(Address _____
(_____

Dated _____

Signature of the applicant

Remarks by the local Controller of Examination Centre:

Principal/Controller of Examination
_____ College.

Note-Leave will not be granted unless the application is received in the office well in time.

Answer-Book without Roll-Number

Note :- To be pasted at the left top corner, invariably on the answer-book without Roll Number to be sent to Deputy Registrar (Secrecy) A complete report of the case should be addressed to the Assistant Registrar (Examinations), Guru Nanak Dev University, Amritsar, on the first day of the examination.

1. Name of examination/session/year _____
2. Name of Centre _____
3. Name of Candidate _____
4. Father's Name _____
5. Permanent Address _____

6. University fee receipt No. _____
7. Subject and Paper _____
8. Reason for not submitting _____
Roll Number to the _____
Superintendent _____
Full Signature of Centre Superintendent _____
Dated _____

1. Name of examination _____
2. Name of Centre _____
3. Name of Candidate _____
4. Father's Name _____
5. Permanent Address _____

6. *University fee receipt No. _____
7. Subject & Paper _____
8. Reason for not submitting } _____
the Roll Number to the } _____
Superintendent } _____
Full Signature of Centre Superintendent _____
Dated _____

1. Name of examination _____
2. Name of Centre _____
3. Name of Candidate _____
4. Father's Name _____
5. Permanent Address _____

6. University fee receipt No. _____
7. Subject & Paper _____
8. Reason for not submitting _____
the Roll Number to the _____
Superintendent _____
Full Signature of Centre Superintendent _____
Dated _____

1. Name of examination/session/year _____
2. Name of Centre _____
3. Name of Candidate _____
4. Father's Name _____
5. Permanent Address _____

6. University fee receipt No. _____
7. Subject and paper _____
8. Reason for not submitting _____
Roll Number to the _____
Superintendent _____
Full Signature of Centre Superintendent _____
Dated _____

1. Name of examination _____
2. Name of Centre _____
3. Name of Candidate _____
4. Father's Name _____
5. Permanent Address _____

6. University fee receipt No. _____
7. Subject & Paper _____
8. Reason for not submitting } _____
the Roll Number to the } _____
Superintendent } _____
Full Signature of Centre Superintendent _____
Dated _____

1. Name of examination _____
2. Name of Centre _____
3. Name of Candidate _____
4. Father's Name _____
5. Permanent Address _____

6. University fee receipt No. _____
7. Subject & Paper _____
8. Reason for not submitting _____
the Roll Number to the _____
Superintendent _____
Full Signature of Centre Superintendent _____
Dated _____

Guru Nanak Dev University, Amritsar

S.F. 16

Duty Chart of the Supervisory and other supporting Staff engaged at the _____ Centre _____ Examination,

| S.No. | Name of the person engaged | Designation at the Centre | Dates and sessions on which required to attend | Signature | Remarks |
|-------|----------------------------|---------------------------|--|-----------|---------|
| 1. | | Dy. Superintendent | | | |
| 2. | | Asstt. Superintendent | | | |
| 3. | | -do- | | | |
| 4. | | -do- | | | |
| 5. | | -do- | | | |
| 6. | | -do- | | | |
| 7. | | -do- | | | |
| 8. | | -do- | | | |
| 9. | | Daftri | | | |
| 10. | | Waterman | | | |
| 11. | | Chowkidar | | | |

Station _____ Dated _____

Superintendent _____
Centre _____ Examination _____